

June 25, 2019

The Board of Supervisors met at 9:00 o'clock A.M. with Kyle Schultz, Chairman presiding. All members were present.

Minutes of the previous meeting were read and approved.

On motion, the Board recognized claims for the Public Health Department and approved claims for all other departments.

The Board recognized the change in wage for Secondary Roads Bargaining Unit Employees and Secondary Roads Administrative Employees.

The Board recognized the termination of Janette Clausen, PRN Social Worker and Yesica Perez-Avala, PRN Interpreter in the Public Health Department.

The Board recognized the change of status for Spring McMinemee from FT LPN Hospice to FT RN Hospice in the Public Health Department.

The Board recognized the change of wage for Kelly Sonnichsen, Naturalist; Beverly Fredericks, Temporary Office Manager; Nicholas Steinkuehler, Park Technician; Makayla McGrew, Naturalist Assistant; Jordan Downing, Park Technician and Chris Gosch, Director in the Conservation Department.

The Board recognized the change of status and wage for Nathan Lakner from Park Ranger to Senior Park Ranger in the Conservation Department and Jodi Head from a 37.5 Hour Office Manager to a 40 Hour Office Manager in the Conservation Department.

The Board discussed the abatement of taxes on Parcel # 06-23-354-015 that was assigned to the City of Charter Oak in December 2016. No action was taken at this time.

A motion was made by Blum, seconded by Skoog to approve the following resolution:

RESOLUTION NO. 2019-20
FOR
INTERFUND OPERATING TRANSFER TO SECONDARY ROAD FUND

WHEREAS, it is desired to authorize the auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 2019-2020 fiscal year, and,

WHEREAS, said transfers must be in accordance with Section 331.429, Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Crawford County, Iowa, do hereby authorize transfers to the Secondary Road Fund as follows:

SECTION 1: The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2019, shall not exceed the sum of \$182,421, which sum shall consist of the proportioned amount of monies collected from a \$0.16875 cents per thousand dollar levy on all county property, plus an amount equivalent to the monies derived by the General Basic Fund from Military Service Tax Credits under Chapter 426A, and Mobile Home Taxes under Section 135D.22 multiplied by the ratio of \$0.16875 to the General Fund tax rate; and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2019, shall not exceed the sum of \$2,297,052, which sum shall consist of the proportionate amount of monies collected from a \$3.00375 per thousand dollar levy on all county rural property, plus an amount equivalent to the monies derived by the Rural Services Fund from Military Service Tax Credits under Chapter 426A, and Mobile Home Taxes under Section 135D.22 multiplied by the ratio of \$3.00375 to the Rural Services Fund.

SECTION 2: Within ten (10) days of being notified of the apportionment of Current Property Taxes, State Replacements against levied property taxes, Mobile Home Taxes, or Military Tax Credit to the General Basic or Rural Services Basic Funds, the auditor shall order a transfer from said fund to the Secondary Road Fund.

SECTION 3: The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to The General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said funds total maximum transfer to the Secondary Road Fund, to the sum of said funds total Current Property Tax Levy, total Mobile Home Taxes, and total Military Service Tax Credit.

SECTION 4: Notwithstanding the provisions of Sections 2 and 3 of this resolution, total transfers to the secondary road fund shall not exceed the amounts specified in Section 1.

SECTION 5: Notwithstanding the provisions of Sections 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring funds.

SECTION 6: The Auditor is directed to correct her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

Voting Aye: Blum, Muhlbauer, Schultz, Skoog and Vogt. Voting Nay: None. Motion passed.

A motion was made by Skoog, seconded by Vogt to approve the following resolution:

Resolution No. 2019 -21
Resolution Transferring Funds

NOW, THEREFORE, be it resolved by the Board of Supervisors of Crawford County, Iowa that

the sum of Two Hundred Thousand Dollars (\$200,000) is hereby transferred from the General Basic Fund #0001 into the General Supplemental Fund #0002.

the sum of One Hundred Thousand Dollars (\$100,000) is hereby transferred from the Rural Basic Fund #0011 into the Rural Supplemental Fund #0012 and

the sum of One Hundred Eighty Thousand Dollars (\$180,000) is hereby transferred from the General Basic Fund #0001 into the Secondary Road Fund #0020.

the sum of One Million One Hundred Forty Five Thousand Dollars (\$1,145,000) is hereby transferred from the Rural Basic Fund #0011 into the Secondary Road Fund #0020 and

Voting Aye: Blum, Muhlbauer, Schultz, Skoog and Vogt. Voting Nay: None. Motion passed.

A motion was made by Muhlbauer, seconded by Blum to approve the following resolution:

Resolution #2019-22
 APPROPRIATIONS PER DEPARTMENT FOR FY 2019-2020

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2019, in accordance with Section 331.434, Subsection 6, Code of Iowa;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Crawford County, Iowa, as follows;

Section 1. The amounts itemized by fund and by department or office in the attached schedule are hereby appropriated from the resources of each fund so itemized to the department or office listed in the first column on the same line of the attached schedule.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or offices listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2019.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or offices shall expend or contract to expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2019-2020 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the board and recommend appropriate corrective action.

Section 5. The auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The auditor shall report the status of such accounts to the applicable departments and officers monthly during the 2019-2020 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2020.

Voting Aye: Blum, Muhlbauer, Schultz and Vogt. Voting Nay: Skoog. Motion passed.

During Citizen's Input the Board talked to Mark Spiegel to discuss the maintenance of G Ave. and St. Paul's Hanover Lutheran Church driveway. The Board also discussed the LMR reprogramming cost with Dan Mundt.

On motion duly seconded the Board adjourned at 11:27 o'clock A.M.

Agendas for the next meeting are posted and available at the Courthouse on Friday at 4:30 o'clock P.M. preceding the next meeting.

County Auditor	Claims Paid 6/25/2019	Chairman
Vendor	Description	Paid
4Imprint	Health Promotion	272.00
4M Auto Repair	Vehicle Repair	848.73
A & D Technical Supply	Supplies	52.20
Ability Network Inc	IT System & Software	474.30
Ahlers & Associates	Electronic Charting Sub	630.00
All Flags LLC	Flag	307.87
Arnold Motor Supply	Parts & Supplies	693.58
Auen Trucking	Contract Hauling	5,804.78
Barco Municipal Products Inc	Signs	776.13
Black Hills Energy	Natural Gas Service	16.38
Blunk, Dan	Safety Boots	149.99
Boettger, Larry	Bldg, Grds, Rep	477.50
Bohlmann Incorporated	Maint	138.80
Bomgaars	Maint	1,060.77
Bradley, Rod	Service	1,528.44
Briggs Healthcare	Office Supplies	189.74

Briggs Inc of Omaha	Supplies	1,124.45
Carpenter Paper Company	Shop Supplies	767.83
Carroll County Sheriff	Service	30.00
Carroll County Solid Waste	Landfill Fees	29,727.30
Carroll Glass Co Inc	Replace/Install New Windows	23,700.00
Cass County Memorial Hospital	PHN Agencies/FP Fee for Service	255.06
Center For Disease Detection LLC	Lab Testing	57.00
Charter Oak Library	Allocation	2,040.00
CJ Electronics	Radios	140.25
Computer Concepts of Iowa	Service	202.50
Computer Md	IT System & Hardware	17,295.50
Cose, Gayle	Per Diem & Mileage	14.04
Counsel Office & Document	Copier Contracts	289.41
Crabb, Dennis Wayne	Death Investigation	155.26
Crawford County Broadcasting Corp - KDSN	Advertising	5,856.00
Crawford County Engineer's Office	Gravel & Delivery	208.84
Crawford County Fire Fighters Assn	Dues	400.00
Crawford County Historical Society	Driveway Replacement	200.59
Crawford County Home Health Agency	PHN Agencies - MH Fee for Service	109.08
Crawford County Medical Clinic	Medical Care	79.60
Crawford County Memorial Hospital	Inpatient Services	4,304.45
Custom Motorcycle & Sm Eng	Equip Repair	34.99
Denison Auto Parts and Machine	Parts	225.96
Denison Bulletin Review	Delinquent Tax List	2,113.77
Denison Municipal Utilities	Treat Leachate	759.35
Denison Napa	Supplies	45.97
Disaster Service Fund	Appropriation	15,000.00
Dow City Library	Allocation	2,040.00
Earl May Seed & Nursery	Displays	112.94
Erlbacher Bros Inc	Hauling	6,083.89
Executive Technologies	Copier Contract	486.73
Farm Service Co-Op	Chemicals	12,985.00
Feller's Furniture	Stool	90.00
Fink, Travis	Postage Reimb	18.27
First National Bank of Omaha	Supplies/Meeting Expenses	4,007.62
Franck & Sextro, PLC	Legal Service	2,450.00
Freund, Mike	Per Diem & Mileage	4.68
Frontier	Telephone	3,046.29
Frontier Communications of IA	E911 Telephone	736.61
Garrett Trucking LLC	Hauling Leachate	6,597.65
Gosch, Chris	Reimbursement	490.44
Government Forms and Supplies	Return Affidavit Envelopes	836.51
Graphic Edge, The	Uniforms	143.88
Gus Construction Co Inc	RCB Construction	68,368.08
Hancock Concrete Products LLC	RCP	3,358.40
Hansen, Lloyd	DHS Rent	700.00
Harlan Newspapers	HawkI Ad-Penny Saver	620.00
Harrison County Home Health Agency	PHN Agencies/Grant-FFS Article	118.22
Harrison County REC	Utilities	1,229.56
Hawkeye Truck Equipment	Parts	157.90
Head Trucking, LLC	Contract Hauling	1,792.54
Healthcarefirst, Inc	CAHPS Surveys	104.74
Healy, John J	Rock/Sand & Hauling	6,917.40
Humana Pharmacy Solutions Inc	Hospice Medications	10.00
Hy-Vee	Prisoner Meals	2,758.11
I R & T Dozing & Excavating LLC	Contract Hauling	1,406.79
Iconic Screen Printing	Clothing	371.60
ICUBE	Dues	200.00
Iowa Communities Assurance Pool	19-20 Insurance Premiums	159,728.95
Iowa Department of Transportation	Signs	3,488.18
Iowa State Association of Counties	Annual Conference	430.00
Iowa State County Treasurer Association	Dues	250.00
John Deere Financial	Grease & Tools	308.45
Johnson, Colin T	Reimbursement	216.65
Kasperbauer Cleaners Inc	Custodial Service	95.74
KJAN	Radio Promotion Package	2,760.00
Kloewer Pumping Service	Plumbing/Plmg Maint	500.00
Knowbe4 Inc	Security Awareness Training Sub	2,786.40
Krohnke Construction Inc	Contract Hauling	9,445.60
Kroll, Robert	Per Diem & Mileage	46.80
La Prensa	Advertisement	118.75
Lawson Products Inc	Shop Supplies	157.44
Manilla Area Historical Association	Grant Award/Repairs	1,382.17
Manilla Library	Allocation	2,040.00
Manilla Meals on Wheels	Allocation	250.00
Manilla Times LLC	Delinquent Tax List	329.26
Manning Pharmacy	Reimbursable Supplies	26.87
Martin Marietta Materials	Limestone	104,606.88
MDI Worldwide	Signs	650.01
Midamerican Energy	Electric Service	203.95
Moeller Trucking Inc	Contract Hauling	1,842.95
Monarc Technologies	Construction Labor	10,170.93
Norelius Comm Library	Allocation	19,800.00
Northside Glass	Equipment Repairs	1,193.00

Observer, The	Delinquent Tax List	360.62
Office Elements	Office Supplies	104.57
Office Stop, The	Office Chairs/Supplies	962.60
Omaha World-Herald, The	Help Wanted	433.62
Optum Hospice Pharmacy Services	Hospice Medications	300.49
Patriots Choice	Repairs/DH	2,500.00
Pauley Jones Funeral Homes LLC	Transport to Ankeny - Autopsy	1,000.00
Phillips Trucking	Contract Hauling	10,592.89
Postmaster	Postage	2,450.20
Preul, Berneil	Per Diem & Mileage	9.36
Quality Truck Service LLC	Control Arms/Installed	698.50
Quill Corporation	Office Supplies	2,094.97
R & J Lincoln Way Farm	Parking Lot Rent	125.00
Racom Corporation	Reprog Fire & Ema Radios/Add LMR Sys	3,288.75
Rainbow Treecare Scientific	Chem/Herb	5,064.00
Rasmussen Lumber Co	Supplies	955.74
Rasmussen, Virginia	Per Diem & Mileage	32.76
Reedsburg Hardware Co	Cable	188.34
Reserve Account	Postage	2,400.00
RJV Transport Inc	Contract Hauling	20,091.19
Sac County Sheriff	Service	58.34
Schleswig Library	Allocation	2,040.00
Schleswig Transfer	Contract Hauling	1,689.88
Schroeder Farming Inc	Contract Hauling	3,927.16
Secure Shred Solutions LLC	Shredding Service	40.00
Sidwell Company, The	Farms Software	3,250.00
Silverline Mobile Concrete LLC	Road Patch & Concrete	1,543.00
Sonnichsen, Kelly	Reimbursement	166.14
Sta-Bilt Construction Co	Crack Sealing	78,683.50
Star Energy	Gas	2,224.18
Stone Office Products	Office Supplies	2,155.50
Team Ford Lincoln	Auto Service/Repair	36.99
Temporary Aid Program	Allocation	40.00
Ten Point Construction Co Inc	Spreading Rock	729.00
The Master's Touch LLC	Tax Strmnt - Postage/Mailing	2,800.00
Thrifty White Stores	Reimbursable Supplies	145.30
Tyler Technologies Inc	Trend Micro Renewal	588.00
Verizon Wireless	Cell Phone/Internet Service	653.14
Verlin's P & H	Plumbing Repair	1,230.00
Volkert Sales	Equip Maint	246.01
Wal-Mart	Custodial Supplies	124.98
Wellmark BC/BS of SD	Claims Paid	62,924.21
Western Iowa Power Coop	Electrical Service	795.14
Westside Public Library	Allocation	2,040.00
Wood Trucking	Contract Hauling	5,975.94
Zenk Jr, Eugene Duane	Consultant E911	1,500.00
Fund Totals		
0001 General Basic		111,631.14
0002 General Supplemental		108,311.60
0011 Rural Basic		49,253.21
0020 Secondary Road		384,308.27
0030 Permit to Carry		348.99
1524 Capital Projects Fund		23,700.00
4000 Disaster Service		400.00
4010 E911		6,103.22
4100 Assessor		2,956.67
7900 Sanitary Disposal - Landfill		48,953.94
8500 Self-Insurance Internal Serv Fnd		62,924.21
		798,891.25

June 28, 2019

The Board of Supervisors conducted the required 2018-2019 fiscal year-end cash count at 4:00 o'clock P.M. as follows.

Members present were: Eric Skoog, Kyle Schultz, Dave Muhlbauer and Jeri Vogt. Members Absent: Cecil Blum due to attending a County meeting in Eldora.

Auditor Dept.	-0-	Conservation Dept.	\$150.00
Treasurer's - Auto Dept.	\$29,380.41	Home Health Dept.	\$50.00
Treasurer's - Driver's License	\$100.00	Mental Health Dept.	-0-
Treasurer's - Tax Dept.	\$19,185.35	General Relief Dept.	-0-
County Attorney Dept.	-0-	Veteran's Affairs	-0-
Co. Sheriff Dept.	-0-	Co. Engineer's Dept.	-0-
Recorder's Dept.	\$861.85	Landfill Dept.	-0-
Assessor, E911 & Zoning	-0-		

The Board of Supervisors met at 4:20 o'clock P.M. with Kyle Schultz, Chairman presiding. Members present were: Skoog, Schultz, Muhlbauer, and Vogt. Members Absent: Blum due to attending a County meeting in Eldora.

Minutes of the previous meeting were read and approved.

On motion, the Board recognized claims for the Public Health Department and approved claims for all other departments.

A motion was made by Skoog, seconded by Vogt to approve the following resolution:

RESOLUTION 2019- 23
RESOLUTION FOR INTER-FUND TEMPORARY OPERATING LOAN

WHEREAS, Department #13 (HCCMS) is funded by grant reimbursements into the General Fund #0001, and

WHEREAS, grant reimbursements for Department #13 (HCCMS) have been delayed during fiscal year ending June 30, 2019, and

WHEREAS, it is desired to temporarily loan monies from the HCCMS Family Planning Fund #0040 to the General Basic Fund #0001 to fund Department #13 (HCCMS), and

WHEREAS, said temporary operating loan is in accordance with Section 331:432 of the Code of Iowa.

NOW THEREFORE, be it resolved by the Board of Supervisors of Crawford County, Iowa, as follows:

Section 1. The sum of Ninety-Five Thousand Nine Hundred Forty-Six and 41/100 Dollars (\$95,946.41) is ordered to be transferred from the HCCMS Family Planning Fund #0040 to the General Basic Fund #0001 by June 30, 2019.

Section 2. The Auditor is directed to correct her books accordingly and to notify the Treasurer of this operating loan, accompanying the notification with a copy of this resolution and the record of its adoption.

Motion was passed unanimously.

A motion was made by Muhlbauer, seconded by Skoog to approve the following resolution:

Resolution No. 2019 – 24

Resolution Transferring Funds

NOW, THEREFORE, be it resolved by the Board of Supervisors of Crawford County, Iowa that,

the sum of Ninety-Five Thousand Nine Hundred Forty-Six and 41/100 Dollars (\$95,946.41) is hereby transferred from the HCCMS Family Planning Fund #0040 into the General Basic Fund #0001.

Motion was passed unanimously.

On motion duly seconded the Board adjourned at 4:32 o'clock P.M.

Agendas for the next meeting are posted and available at the Courthouse on Friday at 4:30 o'clock P.M. preceding the next meeting.

County Auditor

Chairman

Claims Paid 6/28/2019

Vendor	Description	Paid
Calhoun, Burns and Associates Inc	Bridge Inspection	3,987.40
Counsel Office & Document	Copier Contract	47.85
Denison Do It Best	Maint Supplies	652.21
Dmf Bait Company	Exhibit Maint	127.50
Earl May Seed & Nursery	Pond/Garden Display/Exhibit	99.88
Farm Service Co-Op	Seed & Chemicals	15,845.13
Frontier	Telephone	633.01
Hallett Materials	Granular Maint Mtrl	84,004.67
Henry M Adkins & Sons Inc	Voting Equipment	27,056.00
Ida County Sheriff	Service	37.00
Iowa Department of Public Safety	Annual Fees	4,164.00
Joe's Welding	Bolts	843.70
Keltek Incorporated	Panasonic CF/Computer Acc	4,274.05
Martin Marietta Materials	Limestone	37,192.82
Moeller Trucking Inc	Contract Hauling	9,039.04
Moore's Pumping & Portables	Port-A-Pot Rental	120.00
Northside Glass	Equipment Repairs	527.00
NW Iowa Youth Emergency Serv Ctr	Detention/Transportation	5,657.00
Office Elements	Office Supplies	7.05
Postmaster	Postage	145.00
Racom Corporation	Portable Radios - 11	67,223.17
Silverline Mobile Concrete Llc	Bldgs/Grounds	225.00
Smart Shopper	Employment Ad	164.00
Sta-Bilt Construction Co	Seal Coat	94,586.64

The Master's Touch LLC	Tax Stmt - Postage/Mailing	1,500.00
Funds Total		
0001 - General Basic		84,565.32
0002 - General Supplemental		27,056.00
0011 - Rural Basic		15,845.13
0020 - Secondary Raod		230,692.67
		358,159.12