

January 3, 2022

The Board of Supervisors conducted the required 2021 year-end cash count at 8:00 o'clock A.M. as follows. Members Present were: Jean Heiden, Ty Rosburg, Kyle Schultz, Eric Skoog and Jeri Vogt

Auditor Dept.	\$5.26	Conservation Dept.	\$255.00
Treasurer's – Motor Vehicle	\$200.00	Home Health Dept.	\$150.18
Treasurer's – Driver's License	\$100.00	Mental Health Dept.	-0-
Treasurer's – Tax Dept.	\$700.00	General Relief Dept.	-0-
County Attorney Dept.	-0-	Veteran's Affairs	-0-
Co. Sheriff Dept.	-0-	Co. Engineer's Dept.	\$8.64
Recorder's Dept.	\$1,098.10	Landfill Dept.	\$300.00

The meeting was called to order at 8:30 o'clock A.M. by Terri Martens, County Auditor. Board members present were Jean Heiden, Ty Rosburg, Kyle Schultz, Eric Skoog, and Jeri Vogt.

A motion was made by Skoog, seconded by Heiden to nominate Kyle Schultz as Chairman for 2022. Nominations ceased.

Motion carried unanimously. A motion was made by Heiden, seconded by Vogt to nominate Ty Rosburg as Vice Chairman for 2022. Nominations ceased. Motion carried unanimously. Schultz took over as Chair of the meeting.

Minutes from the previous meeting were read and approved.

A motion was made by Skoog, seconded by Vogt to approve the annual dues to Hungry Canyon Alliance in the amount of \$4,750.00.

Motion was passed unanimously.

A motion was made by Heiden, seconded by Rosburg to approve the following resolution:

Resolution 2022-8

WHEREAS, Crawford County desires to make improvements to Crawford County route L51 from the intersection with IA Hwy 37 north to the South Corporate limits of the City of Charter Oak.

WHEREAS, said route is part of the Federal Aid System and is classified as a Major Collector and therefore eligible to compete on a Regional basis for Federal funding from the Surface Transportation Block Grant Program, and;

WHEREAS, said route is maintained and will continue to be maintained by the Crawford County Secondary Road Department, and;

WHEREAS, funds are available to provide a non-federal fund match of at least 20 percent of the estimated total cost of the proposed project.

NOW THEREFORE BE IT RESOLVED that application be made for Federal funding under the Surface Transportation Program as a Federal Fiscal Year 2026 Transportation Improvement Program project, and;

BE IT FURTHER RESOLVED that funding for the engineering costs and local share, is assured to be made available by this County from sources that may be used for that purpose, and;

BE IT FURTHER RESOLVED that the maintenance will continue to be performed by Crawford County on this route for the useful life of the improvement.

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Rosburg, seconded by Heiden to approve the Updated Roadway Improvement Agreement.

Motion was passed unanimously.

A motion was made by Rosburg, seconded by Vogt to approve the notice of public hearing and the publication thereof related to reclassification from Level B to Level A of a segment of 130th St lying south of 2037 130th Street for January 25, 2022 at 10:00 o'clock A.M. in the Board of Supervisor's Room on the second floor of the Courthouse.

Motion was passed unanimously.

A motion was made by Vogt, seconded by Heiden to approve the following resolution:

RESOLUTION 2022-1

**RESOLUTION APPOINTING OFFICIAL NEWSPAPERS OF
CRAWFORD COUNTY, IOWA FOR 2022**

WHERE AS, The Manilla Times, The Observer and the Denison Bulletin/Review have filed applications to be appointed official newspapers of Crawford County, Iowa, and

WHERE AS, the law requires that three (3) official newspapers be appointed in the County.

THEREFORE, BE IT AND IT HEREBY RESOLVED that The Observer, The Manilla Times, and the Denison Bulletin/Review be designated as the Official Newspapers of Crawford County, Iowa, for the year 2022.

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Heiden, seconded by Rosburg to approve the following Board Committee Appointments for 2022:

BOARD COMMITTEE APPOINTMENTS FOR 2022

COMMITTEE	APPOINTMENTS
BARGAINING UNIT NEGOTIATION REPRESENTATIVES	SCHULTZ & SKOOG
BOARD OF HEALTH	VOGT & ROSBURG (ALTERNATE)
CENTRAL IOWA DETENTION CENTER	ROSBURG
CONSERVATION BOARD LIAISON	SCHULTZ
COUNTY FARM	SCHULTZ & SKOOG
COURTHOUSE & ANNEX	CHAIRPERSON & MARTENS
CHAMBER & DEVELOPMENT COUNCIL OF CRAWFORD CO (CDC)	ROSBURG & HEIDEN (ALTERNATE)
CRAWFORD CO. EARLY CHILDHOOD 28E GOV. BOARD	HEIDEN & ROSBURG
E-911 BOARD	SCHULTZ & HEIDEN (ALTERNATE)
ELDERBRIDGE AGENCY ON AGING	VOGT
EARLY CHILDHOOD IOWA – BUENA VISTA, CRAWFORD & SAC COMM.- CRAWFORD CO. ADVISORY COMM.	HEIDEN & VOGT (ALTERNATE)
EMA BOARD	SKOOG
EMS ADVISORY BOARD	ROSBURG
DCAT BOARD	HEIDEN & VOGT (ALTERNATE)
FAIR BOARD REPRESENTATIVE	SCHULTZ
HIPPA COMMITTEE	CHAIRPERSON & MARTENS
HUNGRY CANYONS & LOESS HILLS AUTHORITY CONSERVATION ALLIANCE	SKOOG
INSURANCE	CHAIRPERSON, VICE CHAIRPERSON & MARTENS
SOLID WASTE AGENCY	SCHULTZ
MENTAL HEALTH ADVISORY BOARD	HEIDEN
REGION XII COUNCIL OF GOVERNMENTS	SKOOG
REPRESENTATIVE ON SAFETY & WELLNESS COMMITTEE	SCHULTZ
REGION 8 IOWA WORKFORCE DEVELOPMENT	SKOOG
THIRD JUDICIAL DISTRICT DEPT. OF CORRECTIONAL SERVICES	SKOOG
WEST CENTRAL COMMUNITY ACTION	VOGT
WESCO	SKOOG
PLAINS AREA MENTAL HEALTH	VOGT
YOUTH EMERGENCY SERVICES (YES)	SCHULTZ
IT COMMITTEE	ROSBURG & VOGT

Motion passed unanimously.

A motion was made by Vogt, seconded by Heiden to approve the following resolution:

RESOLUTION 2022-2

WHERE AS, it is necessary for the County Auditor to pay certain claims prior to audit by the Board of Supervisors.

THEREFORE IT IS HEREBY RESOLVED by the Board of Supervisors of Crawford County, Iowa, that the County Auditor be authorized to issue warrants prior to audit by the Board of Supervisors for the following purposes:

1. For salaries and payroll if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.
2. For withholding taxes, FOAB, Medicare, IPERS, union dues, credit union, garnishments, tax deferred compensation, direct deposits, and insurance (Life, Health, Dental, Cancer and Unemployment).

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Heiden, seconded by Vogt to approve the following resolution:

RESOLUTION 2022-3

RESOLUTION NAMING DEPOSITORIES

BE IT RESOLVED, that the Crawford County Board of Supervisors of Crawford County located in Crawford County, Iowa, approves the following list of financial institutions to be depositories of the Crawford County Treasurer. The Crawford County Treasurer is hereby authorized to deposit the Crawford County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Name of Depository	Location of Home Office	Charter Location	Maximum Balance
Wells Fargo, Bank Iowa, N.A.	Denison, IA	Des Moines, IA	\$10,000,000.00
Crawford County Trust & Savings Bank	Denison, IA	Denison, IA	\$10,000,000.00
Westside State Savings Bank	Westside, IA	Westside, IA	\$ 5,000,000.00
Bank Iowa	Denison, IA	Denison, IA	\$18,000,000.00
United Bank of Iowa	Denison, IA	Denison, IA	\$10,000,000.00
Defiance State Bank	Dow City, IA	Defiance, IA	\$ 25,000.00
IPAIT (Iowa Public Agency Investment Trust)	West Des Moines, IA		\$ 5,000,000.00

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion was passed unanimously.

A motion was made by Heiden, seconded by Vogt to designate Kyle Schultz, Chairman, as the signatory for Region XII Council of governments for the ensuing year.

Motion was passed unanimously.

A motion was made Rosburg, seconded by Skoog to approve the following resolution:

RESOLUTION 2022-4

RESOLUTION REGARDING THE NECESSITY FOR ECONOMIC EFFORTS AND APPROVING PROMOTION OF SUCH EFFORTS

IT IS HEREBY RESOLVED BY THE BOARD OF SUPERVISORS OF CRAWFORD COUNTY, IOWA, THAT:

1. The state of Iowa generally and Crawford County, Iowa, in particular have in the past several years experienced adverse economic effects, including the loss of small businesses and erosion of tax base.
2. The economy of Crawford County is not sufficiently diversified to provide a stable economic base but is in large part dependent on agriculture and agribusiness
3. The current economic problems in the small business industries have reached sufficiently serious proportions that the general welfare of the citizens of the County is threatened thereby.
4. It is therefore in the best interest of the citizens of Crawford County, Iowa to take steps reasonably calculated to lead to diversified economic development in Crawford County, Iowa.
5. Crawford County does not have sufficient resources to hire a Director of Economic Development as a County employee and lacks sufficient resources to effectively operate an economic development program on its own.
6. Other cities and counties in Iowa are engaging in economic development efforts.

7. Therefore, Crawford County, Iowa finds that it is in the best interests of its citizens to cooperate with the cities in Crawford County, Iowa, and the Chamber & Development Council of Crawford County, a non-profit corporation, in order to promote diversified economic development in Crawford County, Iowa.

THEREFORE, BE IT RESOLVED that Crawford County, Iowa, has and will continue to support in efforts to enhance economic development by its financial contribution to Region XII Council Governments, CDC and other efforts as such arise throughout the year.

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Rosburg, seconded by Heiden to approve the following resolution:

**RESOLUTION 2022-5
RESOLUTION AUTHORIZING COUNTY ENGINEER TO EXECUTE CERTIFICATES FOR FARM-TO-MARKET
PROJECTS FOR
CRAWFORD COUNTY, IOWA**

BE IT RESOLVED by the Board of Supervisors of Crawford County, Iowa, that Paul J. Assman, the County Engineer of Crawford County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Rosburg, seconded by Vogt to approve the following resolution:

**RESOLUTION # 2022-6
CONSTRUCTION EVALUATION RESOLUTION**

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2022 and January 31, 2023 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CRAWFORD COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Voting Aye: Heiden, Rosburg, Schultz, Skoog, and Vogt. Motion passed unanimously.

A motion was made by Heiden, seconded by Rosburg to appoint the following the Commission to Assess Damages for 2022.

COMMITTEE	2022 APPOINTMENTS	
FARMERS:	1	WEED, RANDY 204 BIRCH AVE CHARTER OAK 51439
	2	RIESSELMAN, STEVEN 2475 350TH ST VAIL 51465
	3	SWENSEN, DWAIN 1231 290TH ST KIRON 51448
	4	VARY, STEVE 1914 Q AVE DOW CITY 51528
	5	ARGOTSINGER, DEAN 2709 K AVE DENISON 51442
	6	MUHLBAUER, DAVE 3375 370TH ST MANILLA 51454
	7	FEILMEIER, JEFFREY 3880 N AVE WESTSIDE 51467
REALTORS:	1	KERKHOFF, KEITH F. 3390 - 380TH ST, MANILLA, 51454
	2	PAULEY, TOM 2403 12TH AVE S DENISON 51442 2538 S MAIN LOOP BOX 573 DENISON 51442
	3	PREUL, BERNEIL 3326 T AVE MANILLA 51454
	4	SCHECHINGER, RITA 3546 L AVE VAIL 51465
	5	WALSH, JOHN 721 PLEASANT ST DENISON 51442
	6	BROWN, JIM
	7	
CITY PROPERTY OWNERS:	1	CAMPBELL, JOHN 1006 SETTLERS LANE DENISON 51442
	2	KENNEDY, KAREN 408 HICKORY ST VAIL 51461
	3	KOCH, VERLIN 522 4TH ST BOX 126 WESTSIDE 51467
	4	MUNSON, LYLE "BUTCH" 2317 FRONTIER RD DENISON 51442
	5	KAUFMANN, LEONARD 292 8TH AVE BOX 430 MANILLA 51454
	6	STALEY, ALLEN 662 S 5TH ST CHARTER OAK 51439

	7	GRUHN, NYLE	3326 X AVE MANILLA 51454
KNOWLEDGE BY OCCUPATION:	1	HOFFMAN, CLARENCE	616 PARKVIEW DR DENISON 51442
	2	SCHULTZ, TODD	1474 180TH SCHLESWIG 51461
	3	STOELK, WESLEY W	BOX 13 WESTSIDE 51467
	4	RASMUSSEN, JAMES	579 8TH ST MANILLA 51454
	5	HIGHT, LEROY	1220 HWY 59 SCHLESWIG 51461
	6	FRAZIER, LYLE	215 N 7TH ST DENISON 51442

Motion passed unanimously.

A motion was made by Heiden, seconded by Vogt to appoint Doug Soseman and Marcy Larson to the Board of Health for a three-year term ending on December 31, 2024.

Motion was passed unanimously.

A motion was made by Vogt, seconded by Rosburg to appoint Ken Huntley to the Conservation Board for a five-year term ending on December 31, 2026.

Motion was passed unanimously.

A motion was made by Vogt, seconded by Heiden to appoint Dr. Dennis Crabb as Medical Examiner for a two-year term ending on December 31, 2023.

Motion was passed unanimously.

A motion was made by Heiden, seconded by Rosburg to appoint Dr. John Ingram and Dr. John Lothrop as Deputy Medical Examiners for a two-year term ending December 31, 2023.

Motion was passed unanimously.

A motion was made by Vogt, seconded by Skoog to appoint Patrick Stevens, Spring McMinimee, and Dustin Miller as Medical Examiner Investigators for a two-year term ending December 31, 2023.

Motion was passed unanimously.

A motion was made by Vogt, seconded by Heiden to appoint Penny Kinney and Christy Rickers to the Historic Preservation Commission for a three-year term ending December 31, 2024.

Motion was passed unanimously.

A motion was made by Rosburg, seconded by Heiden to appoint Duane Zenk to the Law Enforcement Board of Operations for a one-year term ending December 31, 2022.

Motion was passed unanimously.

A motion was made by Vogt, seconded by Rosburg to appoint Loren Schultz and Rachel Desy to the Region XII COG Policy council for a one-year term ending December 31, 2022.

Motion was passed unanimously.

A motion was made by Rosburg, seconded by Heiden to appoint Duane Zenk as the Zoning Administrator for a one-year term ending December 31, 2022.

Motion was passed unanimously.

A motion was made by Rosburg, seconded by Heiden to appoint Eugene Mohr to the Zoning Commission for a five-year term ending December 31, 2026.

Motion was passed unanimously.

A motion was made by Rosburg, seconded by Skoog to approve the Holidays for 2022:

**CRAWFORD COUNTY
2022 HOLIDAYS**

December 31, 2021	Friday	New Year's Day 2022 Observance
January 17, 2022	Monday	Martin Luther King Jr. Day
February 21, 2022	Monday	President's Day
May 30, 2022	Monday	Memorial Day Observance
July 4, 2022	Monday	Independence Day
September 5, 2022	Monday	Labor Day
November 11, 2022	Friday	Veteran's Day
November 24 & 25, 2022	Thursday & Friday	Thanksgiving & Day After
December 26, 2022	Monday	Christmas Day Observance
January 2, 2023	Monday	New Year's Day 2023 Observance

Motion passed unanimously.

A motion was made by Skoog, seconded by Rosburg to approve the Board Meeting Dates for 2022.

January	Monday, January 3 rd – End of Calendar Year Cash Count Tuesday, January 11 th , 18 th , 25 th
February	Tuesday, February 1 st , 8 th , 15 th , 22 nd
March	Tuesday, March 1 st , 8 th , 15 th , 22 nd , 29 th
April	Tuesday, April 5 th , 12 th , 19 th , 26 th
May	Tuesday, May 3 rd , 10 th , 17 th , 24 th , 31 st
June	Tuesday, June 7 th , 14 th , 21 st , 28 th
July	Friday, July 1 st – End of Fiscal Year Cash Count Tuesday, July 5 th , 12 th , 19 th , 26 th
August	Tuesday, August 2 nd , 9 th , 16 th , 23 rd , 30 th
September	Tuesday, September 6 th , 13 th , 20 th , 27 th
October	Tuesday, October 4 th , 11 th , 18 th , 25 th
November	Tuesday, November 1 st , 8 th , 15 th , 22 nd , 29 th
December	Tuesday, December 6 th , 13 th , 20 th , 27 th
January	Tuesday, January 3, 2023 – End of Calendar Year Cash Count

Motion passed unanimously.

A motion was made by Vogt, seconded by Rosburg to approve the following resolution:

RESOLUTION: 2022-7

WHEREAS, the Crawford County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Crawford County Compensation Board met on December 27, 2021 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2022:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$62,147.94	10.0%	\$68,362.73
County Attorney	\$118,826.98	10.0%	\$130,709.68
Recorder	\$62,147.94	10.0%	\$68,362.73
Sheriff	\$79,200.23	40.0%	\$110,880.32
Supervisors	\$28,902.09	10.0%	\$31,792.30 (Chairman to receive stipend of \$750 total)
Treasurer	\$62,147.94	10.0%	\$68,362.73

THEREFORE, BE IT RESOLVED that the Crawford County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2022:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$65,255.34	5%

County Attorney	\$124,768.33	5%
Recorder	\$65,255.34	5%
Sheriff	\$95,040.28	20%
Supervisors \$750 total)	\$30,347.19	5% (Chairman to receive stipend of
Treasurer	\$65,255.34	5%

Voting Aye: Heiden, Rosburg, Schultz, Skoog and Vogt. Motion passed unanimously.

The Board discussed the COVID-19 ETS Mandate Policy. No action was taken at this time.

A motion was made by Vogt, seconded by Rosburg to approve the Change of Wage for Martha Sibbel, Assistant County Attorney.

Motion was passed unanimously.

A motion was made by Skoog, seconded by Vogt to approve the Change of Wage for Bonnie Teut, Legal Secretary for the County Attorney's Office.

Voting Aye: Skoog and Vogt. Voting Nay: Heiden, Rosburg and Schultz. Motion failed.

A motion was made by Skoog, seconded by Vogt to approve the Change of Wage for Joni Kienast, Clerical Office Assistant for the County Attorney's Office.

Voting Aye: Skoog and Vogt. Voting Nay: Heiden, Rosburg and Schultz. Motion failed.

A motion was made by Rosburg, seconded by Heiden to approve the New Hire, Anthony Keiner, Maintenance Employee IV in the Engineer's Office.

Motion was passed unanimously.

A motion was made by Rosburg, seconded by Heiden to approve the correspondence with the Iowa Utilities Board.

Motion was passed unanimously.

A motion was made by Heiden, seconded by Vogt to approve the Letter of Support for the Schleswig Stormwater Pond Improvement project.

Motion was passed unanimously.

On motion duly seconded the Board adjourned at 12:26 o'clock P.M.

Agendas for the next meeting are posted and available at the Courthouse on Friday at 4:30 o'clock P.M. preceding the next meeting.

County Auditor

Chairman

January 7, 2022

The meeting was called to order at 12:00 o'clock P.M. by Kyle Schultz, Chairman presiding. Members Present were Vogt, Skoog, Schultz, and Heiden. Members absent were Rosburg.

A motion was made by Heiden, seconded by Skoog to approve the Vaccination, Testing & Face Covering Policy for Crawford County.

Motion was passed unanimously.

On motion duly seconded the Board adjourned at 12:24 o'clock P.M.

Agendas for the next meeting are posted and available at the Courthouse on Friday at 4:30 o'clock P.M. preceding the next meeting.

County Auditor

Chairman